

**IOWA CONFERENCE BOARD OF DIRECTORS MEETING
NOVEMBER 30 AND DECEMBER 1, 2007**

November 30, 2007

Members Present: Handke, Boege, Douglas, Eastin, Eick, Gaffney, Guffey-Lewis, Howie, Jares, Lang, Lof, Mann, Platz, Schmidt, Wenzel.

Members Absent: Benda, Hatch, Hucke, Stonebraker

Also Present: CM Pleva, ACM's Eslinger, Stoik.

The meeting was held by telephone conference call. It was determined that all members of the Board participating could simultaneously hear the other participants, as required by Iowa Code § 504.821(3). In the absence of Secretary Stonebraker, ACM Stoik was appointed to act as Secretary *pro tem*.

Chair Handke called the meeting to order at 7:30 p.m. and opened with a prayer. She then explained the process to be followed during the remainder of the evening.

Julie Eberbach, Ann Graham and Jane Meyer appeared by telephone and made a presentation concerning a draft of a document entitled "Transition Agreement". The document contains the initial proposal of Our Sacred Space, Inc. for the terms and conditions of the transfer of Pilgrim Heights to Our Sacred Space by the Iowa Conference. After the presentation, the meeting was opened to questions and discussion by the Board.

CM Pleva closed the session with a prayer and the meeting was adjourned for the evening at 8:45 p.m.

December 1, 2007

Members Present: Bash, Benda, Boege, Douglas, Eastin, Eick, Gaffney, Guffey-Lewis, Howie, Hucke, Jares, Lang, Lof, Mann, Platz, Schmidt, Wenzel.

Members Absent: Handke (until 9:09 a.m., only), Hatch, Stonebraker

Also Present: CM Pleva, ACM's Eslinger, Stoik.

The meeting was reconvened by telephone conference call at 9:00 a.m. It was determined that all members of the Board participating could simultaneously hear the other participants, as required by Iowa Code § 504.821(3). In the temporary absence of the Chair, CM Pleva proposed that the following items be included in the agenda for the morning session:

1. Continued discussion of and action upon the recommendations of the Pilgrim Heights Conversation Team;
2. Authorization for execution of a standard brokerage resolution and other documents as appropriate;
3. Authorization for the Finance and Property Team to make changes to the Conference system of accounts;
4. Presentation by Marlene Hummel concerning the insurance program for the Conference;
5. Receipt of reports from the various Team Leaders; and
6. Consideration of the settlement proposal involving the Jane Molden estate.

A scripture reading, meditation and prayer followed.

At 9:09, Chair Handke joined the meeting.

Report of Pilgrim Heights Conversation Team

Platz presented the report of the Pilgrim Heights Conversation Team concerning its review of the Transition Agreement presented by the representatives of Our Sacred Space, Inc. A discussion of the recommendations followed.

At 10:00 a.m., Marlene Hummel joined the meeting by telephone. In response to a question from the Board, she stated that the Conference's insurance policy would cover mold damage to Autumn House, subject to the \$1,000 deductible.

At this time, the discussion of the report of the Conversation Team was suspended to allow Ms. Hummel to make her insurance presentation.

Insurance Coverage

Ms. Hummel compared insurance quotes that she has received from the Conference's present carrier, United Christian Insurance Group (UCIG), and from the United Church of Christ Insurance Board (UCCIB). Both quotes are for the period beginning November 15, 2007 and ending November 15, 2008. The biggest difference between the two quotes seems to be with sexual misconduct coverage. UCIG's coverage for sexual misconduct is slightly broader and has fewer administrative requirements than the same coverage from UCCIB. UCCIB's coverage for directors' and officers' liability also has a significantly smaller umbrella limit than UCIG's coverage.

BOD 2007-15. Gaffney/Platz to renew UCIG coverage and work to implement sexual abuse and background check policies needed to bring the Conference into compliance with UCCIB policy requirements in this regard. Approved unanimously.

Report of Pilgrim Heights Conversation Team (cont.)

At this time the Board resumed discussion of the Conversation Team recommendations. Platz offered to redraft the report to reflect the Board's discussion. Mann agreed to assist him.

BOD 2007-16. Gaffney/Mann to instruct the Conversation Team to consult with the Conference's attorney concerning the Transition Agreement and to continue negotiations with Our Sacred Space, Inc. on the basis of its report, the Board comments and the advice of the attorney. Approved unanimously.

Brokerage Resolutions

BOD 2007-17. Lof/Gaffney to authorize CM Pleva and Treasurer Hucke to execute and/or certify to such brokerage resolutions and agreements as they determine necessary or helpful to the opening of the brokerage account(s) authorized at the last meeting of the Board. Approved unanimously.

Table of Accounts

BOD 2007-18. Platz/Wenzel to authorize the Finance and Property Team, after consultation with CM Pleva and the Conference's auditor and accountant, to approve and implement a new table of accounts for Conference financial accounting and reporting purposes without the necessity for further action by the Board of Directors. Approved unanimously.

Molden Estate

ACM Stoik reported on the negotiations with the Executor of the Jane Molden Estate. The executor is willing to settle this matter with one-half of the net proceeds of the Estate to be paid to Grand View College and one-half of the net proceeds of the Estate to be paid to the Iowa Conference to be used for minority camping scholarships.

BOD 2007-19. Gaffney/Hucke to accept the settlement proposal of the Executor of the Jane Molden Estate to pay one-half the net proceeds of the Estate to the Iowa Conference to be used for minority camping scholarships. Approved unanimously.

Fund Raising

CM Pleva reported that the direct fund raising campaign has begun. The initial solicitation letter was directed to pastors and others with a special connection to the Conference and has raised approximately \$5,000 so far.

Team Reports

1. Planning, Visioning and Coordinating Team. Bash reported that the Team continues to work on revision of the nominating process, CHHSM and the North Central Ministry Development Center. He expects to have a report on these matters for consideration at the next meeting of the Board.
2. Personnel. Eastin reported that the staff reviews are in process. The Team will be soliciting the views and opinions of persons with whom the staff have interacted to help determine the effectiveness of staff performance. He also reported that additional personnel policy revisions are under way.
3. Finance and Property. Hucke reported that the Team has made a recommendation to adopt the budget revisions proposed by CM Pleva. It was moved by Hucke and seconded by Guffey-Lewis to approve the recommendations. CM Pleva suggested

that it would be appropriate to defer action on this item until the Board has an opportunity to study the budget revision document.

BOD 2007-20. Eick/Wenzel to table the motion for approval of the budget revisions until the next meeting of the Board. Approved unanimously.

Financial Report

Hucke reported that the Conference's national OCWM contribution has been paid through May 2007. When the unpaid portion of the 2007 national OCWM contribution is considered, the Conference is approximately \$224K in the red.

ACM Stoik closed the session with a prayer and the meeting was adjourned at 11:45 a.m.

Tony Stoik, Secretary *pro tem*