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Iowa Conference Application and Disclosure Form (Youth Volunteers and Employees)

Name: Last First Middle

Address: Street City/State Zip code

Daytime Phone Evening Phone Email

Reference: (Someone who knows you and has observed you working with young people.)

Name

Address City/State Zip code

Telephone Email

I am a member of the following church: _____

I have been a member of this church since: _____

I have never been convicted of nor pled guilty or no contest to a crime. (Exclude convictions that have been sealed, expunged or legally eradicated, misdemeanor convictions for which probation was completed and the case was dismissed and minor traffic offenses) _____ True _____ Not True

If not true, on a separate sheet, please briefly describe the nature of the crime(s), the date and place of conviction and the legal disposition of the case.

No civil lawsuit alleging actual or attempted sexual discrimination, harassment, exploitation, or misconduct; physical abuse; child abuse; or financial misconduct has ever resulted in a judgment being entered against me, been settled out of court, or been dismissed because the statute of limitations has expired.

_____ True _____ Not True

If not true, on a separate sheet, give a short explanation of the lawsuit. (Please indicate the date, nature, and place of the incident leading to the lawsuit; where the lawsuit was filed; and the precise disposition of the lawsuit.)

I have never terminated my employment, professional credentials or service in a volunteer position or had my employment, professional credentials, or authorization to hold a volunteer position terminated for reasons relating to allegations of actual or attempted sexual discrimination, harassment, exploitation or misconduct; physical abuse; child abuse; or financial misconduct. _____ True _____ Not True

If not true, on a separate sheet, give a short explanation. (Please indicate the date of termination; name, address, and telephone number of employer or volunteer supervisor; and nature of the incident(s) leading to your termination.)

I have a valid drivers' license?

_____ True

_____ Not True

With respect to my driving record, I have not had my license suspended or revoked within the last five years due to reckless driving or driving while intoxicated and/or under the influence of a controlled substance.

_____ True

_____ Not True

Is there any fact or circumstance involving you or your background that would call into question your being entrusted with the responsibilities of the position for which you are applying?

_____ Yes

_____ No

If yes, please provide a brief explanation on a separate sheet.

The covenants between persons seeking employment or authorized volunteer positions in the Iowa Conference require honesty, integrity and truthfulness for the health of the Conference. To that end, I attest that the information set forth in this application is true and complete. I understand that any misrepresentation or omission may be grounds for rejection of consideration for, or termination of, the position I am seeking to fill. I acknowledge that it is my duty in a timely fashion to amend the responses and information I have provided if I come to know that the response or information was incorrect when given or, though accurate when given, the response or information is no longer accurate.

Beginning such relationships with an open exchange of relevant information builds the foundation for a continuing and healthy covenant between employees and volunteers and the organization they seek to serve. To that end, I authorize the Iowa Conference and/or its agents to make inquiries regarding my character and qualifications, including all statements I have set forth above. I also authorize all entities, persons, former employers, supervisors, courts, law enforcement and other public agencies to respond to inquiries concerning me, to supply verification of the statements I have made, and to comment on and state opinions regarding my background, character and qualifications. To encourage such persons and entities to speak openly and responsibly, I hereby release them from all liability arising from their responses, comments and statements.

Iowa Conference employment and authorized volunteer recruitment process involves the sharing of information regarding applicants with those persons in a position to recruit, secure, and supervise both the position I am seeking to fill and program I am seeking to participate in. To that end, I authorize the Iowa Conference and its agents to circulate, distribute, and otherwise share information gathered in connection with this application to such persons for these purposes. I understand that the Iowa Conference will share with me information it has gathered about me, if I request it to do so.

I acknowledge my receipt and understanding of the Iowa Conference Policy Prohibiting Sexual Exploitation and Harassment. I understand my signature below is legally binding and will be kept on file. I grant permission to the Iowa Conference staff to complete a Sex Offender Registry check, basic criminal background check, contact a designated reference and interview me so I may act as a volunteer with youth at events. I UNDERSTAND THAT MY REGISTRATION IS NOT COMPLETE UNTIL I FINISH THE ON-LINE "SAFE CHURCH" SEXUAL ABUSE PREVENTION TRAINING.

(PRINT NAME & SIGN)

DATE

(PRINT NAME & SIGNATURE OF PARENT OR GUARDIAN FOR APPLICANTS UNDER 18)

DATE

- Criminal Background check performed on: _____
- Personal interview conducted by staff on: _____
- Reference and background inquiries completed on: _____
- "Safe Church" training completed on: _____